

# Promoting compliance activities with the entire Group

In fiscal 2020, we set the following basic policies for promoting compliance: "Steady implementation of items described in the business improvement plan, and dissemination of items to be reviewed" and "Continuous promotion and support of autonomous compliance." In addition, we selected three priority themes as stated below for promoting compliance that the entire Group should be aware of. These themes address: "Breaking away from bad precedents," "Strict compliance with the Rules on Gifts, Reception and Entertainment" and "Promoting utilization of the Compliance Hotline." Based on these basic policies and priority themes, we will cultivate awareness of compliance across all Group employees.

 Results of questionnaire given to all employees on CSR (executed January 2020)



### System \* \*

In order to radically strengthen our system of observing laws and regulations, the Group has decided to rebuild its compliance system by utilizing external human resources, and this year we established a Compliance Committee as well as an Office of Compliance Promotion. Aiming to strengthen supervisory functions concerning compliance across the Group, the Compliance Committee is organized under the direct control of the Board of Directors and is independent from executive officers. The Committee, a majority of which including the Chairperson are external experts, deliberates and approves particularly important matters such as basic policies for promoting compliance and policies for addressing problematic events associated with directors, executive officers, and others. When necessary, the Committee also directly guides, advises and supervises the President and other executive officers, as well as reporting periodically to the Board of Directors. The Office of Compliance Promotion was newly established as a business organization independent from the Office of General Administration in order to strengthen its promotion functions related to compliance. The Office is composed of employees with legal knowledge as well as employees with diverse work experience. Besides formulating and implementing the Group's compliance promotion plan and responding to problematic events, the Office reports on and brings up compliance-related events for discussion to the Compliance Committee. Then, with the guidance, advice and supervision of the Compliance Committee, the President and other executive officers are able to act and take concrete measures.

In addition, an executive in charge of the Office of Compliance Promotion reports on the status of compliance promotion to the Compliance Committee Chairperson every month, and in return he/she receives guidance, advice and supervision.



#### Compliance System

### **\*\* Goals \* \***

- Ensuring thorough compliance: Aiming for zero major social compliance violations.  $\rightarrow$  FY2019 result: 7 cases
- Promoting utilization of the Compliance Hotline: Number of consultations with the Compliance Hotline and number of major compliance violations among these.
  - → Number of consultations with the Compliance Hotline: 73 in fiscal 2018, 74 in fiscal 2019 (Number of consultations of major compliance violations in FY2019: 0 cases)

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# • Promoting compliance in each company division and group company

By having each division and group company actively facilitate the functioning of PDCA cycles and promote compliance, we seek to have the idea that "compliance is a foundation of business" permeate and become established throughout the entire Group.

Specifically, each division has created their own "compliance promotion plans" and is striving to implement, evaluate and improve their promotion efforts. When doing so, they are considering the company's fundamental policies and major themes, the business and work characteristics of their divisions, and compliance risks that could occur in the future along with changes in the business environment, unacceptable incidents that occurred in the past both inside and outside the company, and other factors. Furthermore, considering our fundamental policies and major themes, each of our group companies is independently promoting compliance based on the characteristics and sizes of their businesses, as well as other real conditions.

# • Supporting the efforts of each division and group company

In addition to leading the promotion efforts of the Group as a whole, our Office of Compliance Promotion is supporting the efforts of each division and group company. For example, through the Compliance Manual, the Office specifically explains 18 types of compliance guidelines formulated in accordance with laws, in-house rules, corporate ethics and other factors which all executives and employees of our Group must comply with or exercise caution about. In addition, with a focus on content related to major themes, the manual enhances educational discussion materials to contribute to the activities of every division and group company and also provides training related to compliance.

# Global compliance efforts

Our Group will expand its business globally in Asia, North America, Europe and many other regions. Against this background, the Group considers it necessary to further ensure compliance by observing local ordinances and rules and meet social demands overseas as well. One of our compliance guidelines clearly stipulates "Compliance with international rules, and ordinances, etc. in the partners' countries." It keeps executives and employees of the Group informed that tightened bribery control is the global trend and that understanding and abundance of caution are required for risks posed by bribery when operating business globally.

Specifically, we will keep our minds on achieving thorough compliance as we continue striving to expand our businesses overseas. For example, we are clarifying matters to be observed strictly and prohibited acts, including exchanges of gifts and business entertainment conducted with improper intentions, by establishing in-house rules related to preventing the bribery of foreign official servants and others. We are also undertaking training, awareness-raising and other efforts with the theme of preventing foreign corruption in our divisions and group companies that conduct business overseas and other international transactions.

# Compliance Hotline

Our Compliance Hotline is for consultations when people have doubts related to compliance about their workplaces or work tasks, including various legal violations and improper work conduct. This hotline is available not only to employees of our group companies but also to our contractors. This system enables us to collect a wider range of risk information. If required, a lawyer specializing in the field relevant to each issue will respond, and he/she can request the Compliance Committee or Audit Committee to take effective measures at his/her own discretion. We are working to create an improved environment offering a more approachable service that can accept anonymous consultations and that allocates female consultants, for example. The Hotline also provides compliance consultations to handle problems after investigating the facts, if necessary. No major violations have been confirmed from consultations with the Compliance Hotline. Yet, we are working to enhance and accelerate the use of our whistleblowing system, which is a goal we set in our fiscal 2020 compliance promotion plan.





# Kansai Electric Power Group Compliance Hotline

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As part of the efforts of its business improvement plan, the Group established a Compliance Committee and held meetings this year in order to reinforce the compliance supervision functions of the Group toward "reconstructing the compliance system utilizing external human resources." Under the guidance, advice and supervision of the Compliance Committee, and with a focus on "breaking away from bad precedents," we are promoting autonomous compliance in each division and workplace by steadily implementing the compliance promotion plan, which is formulated as follows.

### • Compliance Committee meetings held (as of the end of August)

- Agenda at the Meeting on May 18, 2020 Future efforts and approaches for strengthening the compliance system as well as fostering and thoroughly promoting awareness; direction for reviewing basic policies to promote compliance, and other matters
- Agenda at the Meeting on June 12, 2020 Status and progress report of the business improvement plan, direction for reviewing basic policies, etc. to promote compliance, and other matters
- Agenda at the Meeting on August 17, 2020 Regarding the investigation report on executives' compensation for part-time engagements, etc. following retirement



### • Compliance Promotion Plan for 2020

#### 1. Comprehensive review and dissemination of basic policies related to compliance promotion

In order to foster awareness of compliance from the "user's perspective," we will comprehensively review our basic policies and internal rules related to compliance promotion in line with the guidance, advice and supervision provided by the Compliance Committee. We will also review and verify the Rules on Gifts, Reception and Entertainment instituted in December 2019 to make them even more effective. Additionally, in order to disseminate basic policies as well as the Rules on Gifts, Reception and Entertainment throughout the Group, we will launch awareness-raising activities through messages, disseminating information through in-house newsletters, etc., as well as taking advantage of training opportunities.

#### 2. Enhancement and promotion of the whistleblowing system

• Establishing reporting rules for executives and employees in the case of a problematic event Our internal rules clearly state that, when a problematic event occurs, the business location in which the problem occurred shall immediately report to the Office of Compliance Promotion, and the Office shall deal with said event from the perspective of social norms, etc., and report to the Compliance Committee to receive guidance, advice and supervision.

• Enhancement of whistleblowing and consultation systems Regarding whistleblowing and consultation from executives, employees and external parties, the Compliance Hotline shall respond as appropriate. Additionally, we have established a framework under which, if necessary, a lawyer specializing in the field relevant to each issue will respond and he/she can request the Compliance Committee or Audit Committee to take effective measures at his/her own discretion. Moving forward, we will purposefully inform our executives and employees of these reporting rules to ensure their reporting of problematic events based on the whistleblowing system, as well as encouraging them to utilize the Compliance Hotline.

#### 3. Implementation of training related to compliance, etc.

Looking toward the renewal of corporate management, we will strengthen training for executives to firstly improve themselves and adhere to an exceptionally high-level code of conduct. Specifically, opportunities for regular discussions with external experts will be periodically provided on a rough quarterly basis, and we will develop a dedicated curriculum on compliance designed for the post they are scheduled to assume. At the same time, we will further strengthen the existing training system for employees. Going forward, we will consider and implement training for compliance promotion staff as well as new training programs with referenced to those for public servants. Through these activities, we will strive to continuously raise compliance awareness across the Group.

#### 4. Initiatives of each division and group company

As stated in the aforementioned section - Promoting compliance in each company division and group company - we will continue with our ongoing efforts.

#### 5. Support for each division / group company by the Compliance Secretariat

As stated in the aforementioned section - Supporting the efforts of each division and group company - we will continue with our ongoing efforts. The Group will continue to foster an organizational culture that emphasizes compliance. We are fully committed to regain the trust of society through our prompt and steady implementation of measures to enhance compliance.

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### • Responding to compliance violations

Based on our business improvement plan formulated last year, we have established a reporting system when a problematic event occurs, and we have stipulated the reporting rules for executives and employees in our internal rules. In the relevant divisions, should respective division heads become aware of any information on major violations of laws and regulations (including omission of procedures stipulated by laws and regulations) or fraud and other compliance-related issues that affect the Company's credibility with the external stakeholders, they shall immediately report these matters to the General Manager of the Office of Compliance Promotion. The General Manager of the Office shall take appropriate measures and report on these matters to the Compliance Committee to receive guidance, advice and supervision. When executives become aware of an event that causes or is likely to cause a compliance issue, they shall report it to the outside members of the Compliance Committee and the Chairperson of the Board of Directors. In the same situation, employees shall report to their superiors. If it is judged appropriate based on the details of the report, employees can report to the Compliance Hotline set up inside and outside the Company, instead of reporting to their superiors. When a report is received, the Hotline shall investigate and take action in cooperation with relevant divisions and related parties as necessary. If the investigation reveals a violation of laws and regulations, the relevant divisions and related parties shall promptly take corrective and preventive measures, and if necessary, report to the relevant administrative agency and announce the issue to the news media.

The Compliance Hotline shall also follow up with related divisions and related parties as necessary, and check whether or not the corrective and recurrence prevention measures are functioning sufficiently, as well as checking if any compliance issue has reoccurred. If a compliance issue has reoccurred, the Hotline can be used to discuss necessary measures with relevant divisions as well as other related divisions.

### Sanctions for corruption such as bribery

We have established internal rules concerning the handling of gifts and entertainment and the prevention of bribery of foreign public officials, etc. as well as implementing thorough measures to prevent corruption, including bribery. In case of a compliance issue, we have a system in place for immediate reporting to the Office of Compliance Promotion and the Compliance Hotline.

In fiscal 2019, there were no cases in which the Company was held liable for sanctions, such as legal measures, fines and surcharges, based on any form of corruption including bribery.

#### Regarding compliance-related risk assessment

Each year the Kansai Electric Power Group assesses compliance-related risks, including anti-corruption, and selects compliance risk items to be addressed. We formulate and implement concrete preventive measures against these risks.

# Information security measures

# Policy and Concept

Amid rising awareness of personal information and accelerating data utilization with the progress of digitization, the Personal Information Protection Law imposes more stringent obligations on business operators that handle personal information.

The Group believes that the proper protection of personal information is an important responsibility in order to earn the trust of customers and many other people in society, as well as to fulfill our mission as an enterprise. Fully recognizing the importance of personal information the Company and group companies obtain from our customers, etc. that we must handle carefully under principles of respect for the individual, we deal with personal information appropriately in consideration of rights as the right to privacy, in compliance with the Personal Information Protection Law and other guidelines.

With regard to information security - including proper handling of business and personal information – measures on an organizational, personnel, physical and technical level have been implemented. We seek to improve on these measures by incorporating internal and external events as well as reviewing the latest technology and knowledge as appropriate.

# System \*\*

Director responsible: Toyokazu Misono [CISO (Representative Executive Officer, Vice President)] Deliberative body: Executive Meeting Management office: Cyber Security Administration Group, Office of IT Strategy

(Information Security Management Office)

# Efforts \*\*

The Group works to enhance information security. Our efforts include strengthening physical and technical measures such as entry/exit controls and access controls for information systems. Organizational and personnel measures such as reviewing internal rules, training employees, and training to defend against targeted email attacks are also ongoing.



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Environment

Kansai Electric Power Group

Kansai Electric Power Co., Inc.

Social

Kansai Transmission and Distribution, Inc.

### Relevant data

Policies		
Compliance Guidelines	Established	Compliance Guidelines https://www.kepco.co.jp/sustainability/csr/principle/pdf/compliance_guidelines.pdf
Ethical Code	Established	Included in the Kansai Electric Power Group CSR Action Charter https://www.kepco.co.jp/sustainability/csr/mind/charter/index.html
Anti-Corruption Guidelines	Established	Included in the Kansai Electric Power Group CSR Action Charter https://www.kepco.co.jp/sustainability/csr/principle/pdf/compliance_guidelines.pdf
Anti-Bribery Guidelines	Established	Included in the Kansai Electric Power Group CSR Action Charter https://www.kepco.co.jp/sustainability/csr/principle/pdf/compliance_guidelines.pdf
Rules on Gifts, Reception and Entertainment	Established	-
Whistleblower Protection Policy	Established	_
Privacy Policy	Established	Privacy Policy https://www.kepco.co.jp/siteinfo/privacy/
Information Security Guidelines	Established	_

	2018/3	2019/3	2020/3
Awareness of compliance (internal questionnaire)	95.3%	95.8%	96.9%
Number of cases handled by the Compliance Hotline	67	73	74
Number of major compliance violations among these	0	0	0
Major social compliance violations	2	3	7
Number of information security training participants	18846	17404	17979
Major information security incidents	1	1	2